



We are a locally owned company with our main goal being to provide excellent beer, delicious food and an environment for our community to come together and enjoy all we have to offer. We are family oriented and invested in making our products and team members the best we possibly can!

Host / Hostess Job Description

The host / hostess is the first person our guests experience when coming to Bell Tower Brewing Co. This position is critical to making the best first impression by providing excellent and organized customer service from start to finish.

Host / Hostess Responsibilities

- Welcome guests in a warm and friendly manner
- Manage and schedule reservations, seat guests and manage the seating chart
- Maintain a clean hostess desk and clean menus
- Restock and organize apparel and glassware for sale
- Cater to guests that need extra attention like children and elderly
- Provide guests with menus and answer guests questions
- Be guest oriented and a positive representative of Bell Tower Brewing Co.

Host / Hostess Skills and Qualifications

Strong customer service skills both in person and on the phone, organized and capable in managing reservations, estimating accurate wait times, understanding restaurant etiquette, being a friendly and outgoing team player, weekend and holiday availability required.

Host / Hostess Physical Requirements

- Ability to stand and walk for long periods of time.
- Ability to reach, bend, stoop, and occasionally lift up to 25 lbs.